# **Volunteer as a Board Member**

#### Volunteer as a Board Member

The Board of Directors of the Whitehorse Cross Country Ski Club (WCCSC) provides strategic and policy direction to the organization to successfully achieve its mission, goals and objectives. The WCCSC board is a policy governance board.

The WCCSC is always seeking expressions of interest for our Board of Directors. The WCCSC welcomes diverse representation from members who are interested in the development of the Whitehorse cross country ski community.

There can be up to 10 Board members. There are 4 officers (President, Vice-President, Secretary and Treasurer) and up to 6 Directors.

## **Requirements include:**

**Age:** at least 19 years old (Societies Act requirement)

**Education/Experience:** Formal education is not a requirement for Board positions, although professional expertise/experience is valued to ensure the Board has the knowledge and skill sets to effectively support the organization.

**Knowledge/Awareness:** People interested should possess an understanding of, and interest in, cross country skiing and should appreciate the need to demonstrate a public image that is in keeping with the philosophies and goals of the WCCSC.

## What is expected of a WCCSC Board member?

The Board of Directors meets monthly in the evening and potentially other times as required. Reports, background materials, and other information are sent to Board members several days before the meeting, and Board members are expected to have read the materials and have their questions and comments prepared prior to the meeting.

The main responsibilities of the WCCSC Board include:

- Support the WCCSC mission, vision, values and goals.
- Establish and review the policies that govern the organization

- Recruit, select and orient new board members and full time staff when necessary.
- Provide financial oversight of the Club budget to ensure continued fiscal responsibility and monitor financial growth and development consistent with established goals and objectives.
- Ensure legal and ethical integrity and maintain accountability.
- Ensure effective organizational planning.
- Enhance the organization's public standing.
- Support and monitor the full time, permanent staff and his/her performance according to set objectives.
- Participate in board sub-committees
- Be prepared and actively participate in board meetings

### How do I become a WCCSC Board member?

Board members are elected at the Annual General Meeting in October of each year. However, in some cases, Board vacancies may be filled if there is a vacancy part-way through the year, at the Board's discretion. The Board selection process is as follows:

- 1. Interested individuals can submit an expression of interest to the club manager at any time throughout the year.
- 2. At the AGM, the candidates must be nominated by a member in attendance at the meeting. The club members who are present at the meeting then elect the directors and officers of the Board.

## What's in it for me?

There are many personal rewards to be gained from serving on the WCCSC Board of Directors:

- Sharing with a team the accomplishment of doing something important for the WCCSC and the Whitehorse cross country ski community.
- Developing new skills
- Using existing skills in new ways to addressing interesting and challenging issues
- Learning more about the Whitehorse Cross Country Ski Club, its operations and its role in the community
- Meeting people with common interests
- Developing your volunteer knowledge and skills
- Help other non-profit organizations
- Giving back to the community

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